

Application for Apartment

Please print all information. All questions must be answered for our company to consider your application.

Applicant Information

Name:.....

Present Address:

Present Landlord's Name & Address:.....

Years at Present Address:Prior Address:.....

Cell Phone:Home Phone:.....Work Phone:.....

SS#:.....Drivers License #:.....Date of Birth:.....

Emergency Contact Name & Telephone:.....

Present Employer/Business:

Present Employer/Business Address:

Years at Employer/Business:.....Telephone:

Gross Weekly Income:Position:

Other Weekly Income:.....Source of Other Income:.....

Total Alimony and Child Support per Month (proof required):

Bank Account#:Amount:.....

Bank Name & Location:

Total of Outstanding Loans:.....Total Monthly Loan Payment:.....

Name & Address of Creditor(s):.....

Loan Account Number(s):.....

Email Address:.....How did you hear about us?.....

Others to Reside in Apartment

Name:.....

Name:.....

Name:.....

Apartment Information

Apartment Address:.....

Apartment Applying for:.....

Monthly Rent:.....Desired Start Date:.....

Applicant acknowledges that they have been advised that **NODOGS** are allowed on the premises except for service animals.

Applicant Initial _____ Co-Applicant Initial _____



Ben-Art Realty Corp.

PO Box 369 New Hyde Park, NY 11040
(718) 343-8100
www.BenArtProperties.com
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Application for Apartment

Spouse/Co-Tenant

Name:

Present Address: Years at Present Address:

Cell Phone: Home Phone: Work Phone:

SS#: Drivers License#: Date of Birth:

Relationship to Applicant: Spouse Co-Tenant

Emergency Contact Name & Telephone:

Present Employer/Business:

Present Employer/Business Address:

Years at Employer/Business: Telephone:

Gross Weekly Income: Position:

Email Address: How did you hear about us?

Additional Information Needed to Process This Application

Please provide copies of the following items and attach them to this application.

- Prior Year's W-2 & Prior Year's 1040
- Social Security Card & Driver's License
- 3 Most Recent Pay Stubs
- Voided Check
- Any other sources of income

BEN-ART REALTY CORP will require a money order or certified bank check for each credit check. The credit check fee is \$20.00 per applicant.

I hereby authorize Ben-Art Realty Corporation to conduct a background investigation, which will be necessary to qualify me as a tenant. I authorize credit bureaus, financial institutions, employers, or other persons having personal knowledge about me, to furnish bearer with any and all information in their possession regarding me in connection with a rental agreement. I understand this authorization is to be part of the written rental agreement, which I read, fully understand and signed.

- Letter of reference from your prior landlord & cancelled rent checks for the past 2 months
- Employment letter on employer's letterhead verifying: Length of employment & Annual income for the past 2 years

Applicant's Name(Print)

Signature

Date

Spouse/Co-Tenant(Print)

Signature

Date



If this is a joint application, both parties must sign this for Ben-Art Realty Corp.

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